



## Novel Coronavirus (COVID-19) – Update from Caribbean Financial Services Corporation

[www.cfsc.com.bb](http://www.cfsc.com.bb)

Dear Valued Clients & Business Partners,

We know that we are in times of uncertainty especially dealing with the current global pandemic, Novel Coronavirus or COVID-19, which has affected several countries and countless lives. The virus is affecting the way we work, live and share with the people around us. However, the most important thing to focus on is taking the necessary precautions to take care of ourselves during this time whilst ensuring that our service to you can continue.

During **Stage 1** of the Government of Barbados' National Pandemic Plan for COVID-19, our office will remain open or will be operated on limited hours as necessary. Currently, we are in office but are ensuring the safety of our staff and visitors to our office by adhering to the local, Pan American Health Organization (PAHO) and the World Health Organization (WHO) guidelines as they evolve by:

- Stopping all international travel
- Frequently cleaning and sanitizing doors, counters and other high frequency touch areas.
- Ensuring that every staff member is engaging in the necessary hygiene practices and social distancing
- Advising any staff member who may feel unwell to stay at home
- Adding cleaning sheets and sanitizers in our office

Should Barbados move to **Stage 2** where it would necessary to limit “in-country, human to human” transmission of the virus, we will:

- Adjust our work week and/or commence working from remote sites;
- Set up a secured drop box in the lobby area for correspondence;
- Arrange specific dates and times for any in-person payments to be made;

- Communicate with clients and business partners via email, Skype or other web-based platforms;

Until a significant level of containment is achieved.

Should the Barbados National Pandemic Plan for COVID-19 move to **Stage 3** where a State of Emergency will be declared, the Corporation would continue with Stage 2 activities as business would be suspended until the Government of Barbados issues a directive stating otherwise.

The Management and Staff of the Corporation wish you safety during this time and ask that you visit our website ([www.cfsc.com.bb](http://www.cfsc.com.bb)) periodically for updates. We also take a moment to remind you of the ways to keep the Novel Coronavirus (COVID-19) from spreading.



We also encourage you to follow credible local and international sites for updates and any changes regarding COVID-19.

**Barbados Government Information Service:** <https://gisbarbados.gov.bb/>

**Pan American Health Organization:** <https://www.paho.org/>

**World Health Organization:** <https://www.who.int/>

**Centers for Disease Control & Prevention:** <https://www.cdc.gov/>